



Little Bugs at Fordell Firs

Job Description

- Job Title:** Outdoor After School Club Play Worker
- Reports To:** Play Leader/ Service Manager
- Contract:** Part Time: 19 Hours Per Week
Monday to Friday, 2.30pm to 6.15pm
(Term Time Only)
- Salary:** £9.50 to £11.00 Per Hour (Experience dependant)
- Staff Benefits:** All outdoor kit (apart from footwear) will be provided.
- Location:** Scouting Adventures, Fordell Firs, Hillend, Fife, KY11 7HQ
- Job Purpose:** *To work as part of the Little Bugs at Fordell Firs team providing exceptional After School childcare within an outdoor setting. You will be a vital member of the team who has the ability to create an environment which encourages development and engagement of children aged between 4 and 12 years old. You will continually deliver high standards of outdoor education and childcare which will allow every child to build their resilience, achieve their full potential and have fun exploring and learning in the great outdoors,*

Tasks and Responsibilities:

1. To deliver high quality after school childcare within an outdoor setting.
2. Effectively supervising, engaging and interacting with individuals and groups of children on a daily basis.
3. You will promote a happy, caring and friendly environment where children, parents and carers feel welcome and at ease.
4. Implement and adhere to all Little Bugs Policies and Procedures.
5. Work in partnership with parents, staff and other professionals.

6. Excellent communication with parents providing effective and regular feedback.
7. Preparing and organising resources along with the Play Leader for each day's activities to provide a play environment for the children which provides high quality care, relaxation and FUN!
8. Taking part in the evaluation process, ensuring that learning journals are kept up to date.
9. Ensuring that all children are engaged and happy whilst carrying out daily activities. Allowing child's 'Voice' as contribution to forward planning.
10. Contribute to the development of After School Club including the continuous development of our Little Bugs Fordell Firs Site. Continue to develop the ethos of outdoor learning with the support of the Play Leader and service manager.
11. fully participate in self- assessment and the review process.
12. Source, prepare and engage with natural materials in order to enrich outdoor play, activities, planned play or training sessions.
13. Undertake appropriate and agreed continuing professional development. Ensuring that any CPD is recorded to either SSSC profile or GTCS profile.
14. Assist in the planning and implementation of Little Bugs Events.
15. Carry out care, maintenance and security of area being used within the Fordell site and equipment.

Key Relationships:

Internally: Service Manager, Outdoor Practitioners, Scouting association

Externally: Children and their families, Childcare professionals, neighbouring communities.

All the things Little Bugs Employees have in common

- A desire to further Little Bug's aims and objectives
- The ambition to undertake personal development through active participation in annual appraisals, supervision and identified training as required.
 - A willingness to take part in other Little Bugs activities where appropriate.
 - A commitment to the Little Bugs ethos, visions, values and work practices.

The above job description list is intended to give an indication of the range of duties expected of this role. Other tasks and responsibilities appropriate to the remit will be expected as required.